



**UNIVERSITY OF ENGINEERING & TECHNOLOGY, LAHORE**  
**REPAIR & MAINTENANCE CENTER**

Ref. No: \_\_\_\_\_

Dated: \_\_\_\_\_

**REQUISITION FORM FOR REPAIR & MAINTENANCE (STAFF ONLY)**

Department/Section: \_\_\_\_\_

Name of Item/Device: \_\_\_\_\_

Model / Make: \_\_\_\_\_

Fault detail: \_\_\_\_\_  
\_\_\_\_\_

User Remarks if any: \_\_\_\_\_

INCHARGE

HEAD OF DEPARTMENT

\_\_\_\_\_

DIRECTOR REPAIR & MAINTENANCE CENTER

\_\_\_\_\_